

Regular Meeting (Wednesday, November 9, 2022)

Generated by Julie Marynok on Thursday, November 10, 2022

Members present

Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Members absent

Jeffrey Raymond, Jeanne Bartlett, Whitney Marshall, John Mollica, Donna Lafayette, James Cournoyer, Petersham

Officers of the School Committee Present

Thomas Browne

Student Representative to the School Committee

None

School District Legal Counsel

Colleen Shea, Stoneman, Chandler & Miller LLP

School district personnel present

Dayana Carlson, Principal, Kathryn Schmidt, Assistant Principal, Ryan Rege, Director of Vocational Programs, Christina Favreau, Director of Academic Programs, Donald Kitzmiller, Director of Technology, Katy Whitaker, Development Coordinator, Tammy Crockett, Business Manager, Michael Gormley, Facilities Director, Victoria Zarozinski, Director of Student Support Services, and Julie Marynok, Recording Secretary

Meeting called to order at 7:00 PM

1. Opening Items

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 3, 2022 AS AMENDED.

Motion by Barbara Reynolds, second by Diane Swenson.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes,

Abstain: Peter Capone, William Brassard

Action, Information: F. Approval of Minutes 2

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 7, 2022 AS AMENDED.

Motion by William Brassard, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Eric Olson, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Abstain: Diane Swenson, James Boone

Action, Information: G. Approval of Minutes 3

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 5, 2022 AS PRESENTED.

Motion by Barbara Reynolds, second by James Boone.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

Sustaining Futures, Raising Communities

- On November 18th Monty Tech will attend a ceremony in Northborough in order to accept the Saint Gobain scholarship.

Monty Tech School Safety Summit

- On October 26th, Monty Tech Administrators met with leadership from the Fitchburg and Westminster Police and Fire Departments to discuss and plan for a variety of school safety-related topics. Safety leadership included Chief Martineau, Capt. Giannini from Fitchburg PD & Chief Suarez from Fitchburg FD as well as Acting-Chief Tamulen from Westminster PD & Chief Butterfield from Westminster FD

Monty Tech Day at Fitchburg State

- On November 2nd, 43 Monty Tech Seniors visited the campus of Fitchburg State University where they participated in an introduction to the university, toured the campus, met with faculty and administration from a specific department offering.

Monty Tech Workforce Tours and Meetings

- Kim Curry has worked with a variety of business partners to promote increased coop placements and post graduate job opportunities.

Meetings with Local Leaders

- Superintendent Browne presented a list of local leaders, post-secondary partners, town officials and state politicians he has met with as part of his entry plan.

Helping Out at Fitchburg High

- Monty Tech masonry students are repairing a hazardous walk way in front of Fitchburg High School.

Grant Submitted

- Monty Tech has submitted the CTE Equitable Access Grant - Fund Code 427 for \$40,000 and will be submitting the Career Technical Initiative (CTI) Grant, Round 7 by November 21, 2022.

School Store Update

- The school store is experiencing an overall update with the help of the Business Technology program. Students voted on a new store name, and Graphic Communications students worked up a new logo. New merchandise is coming in daily, and the Dog House will reopen in December.

Good Morning North Central

- On November 18th, Monty Tech will sponsor the Good Morning North Central Massachusetts Chamber of Commerce Breakfast meeting.

Update on 270 Westminster

- Superintendent Browne provided an update on the efforts to secure 270 Westminster Street as instructional space. We hope to have the lease approved by the school committee at the December 7th school committee meeting.

Information: B. MCAS Presentation

Christina Favreau reviewed Monty Tech's MCAS results

Action, Information: C. Out of State Field Trip

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE AN OUT OF STATE FIELD TRIP FOR SENIOR AND SOPHOMORE STUDENTS IN PLUMBING TO TRAVEL TO VIEGA EDUCATIONAL CENTER IN NASHUA, NEW HAMPSHIRE ON DECEMBER 8, 2022.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Information: D. Out of State Field Trip

MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE AN OVERNIGHT OUT OF STATE FIELD TRIP FOR 49 MCJROTC TO TRAVEL TO NEW YORK, NEW YORK, FROM DECEMBER 20, 2022 UNTIL DECEMBER 21, 2022 TO OBSERVE THE AIRCRAFT CARRIER USS INTREPID AND VISIT THE 911 MEMORIAL MUSEUM.

Motion by Diane Swenson, second by Eric Olson.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

3. Principal's Report

Information: A. Student Representative's Monthly Report

- The student representative's report was in the packet for perusal.

Information: B. Principal's Monthly Report

Homecoming Week occurred between October 3rd and 7th. The homecoming game resulted in a win over Blue Hills followed by the homering dance.

MEFA Financial Aid Seminar was held October 5th for parents and students.

Principals and Counselors Day was held October 7, 2022 organized by Chrissy Leamy.

- Each year, Monty Tech invites all of our sending schools to attend a presentation to update districts on the school's admissions process, student support services, vocational programs and academic offerings and building tour.
- Participating sending schools included :
 - Arthur M. Longsjo Middle School – Fitchburg
 - Athol-Royalston Middle School – Athol and Royalston
 - Gardner High School - Gardner

Memorial Middle School - Fitchburg
Mountview Middle School – Holden
Murdock Middle School – Winchendon
Overlook Middle School – Ashburnham and Westminster
St. Anna's Catholic School

Annual Fall Advisory Meetings were held October 13th with approx. 200 members attending.

- Besides our vocational program advisories, the Special Education and Practical Nursing advisory committees met as well.

PSAT's were held in Saturday, October 16th.

Annual Tour Days were held October 21st and October 24th.

Approximately 825 students from the following towns/schools participated in Tour Day:

- Arthur M. Longsjo and Memorial Middle – Fitchburg
- Bromfield - Harvard
- Chocksett Middle School – Sterling
- Hawthorne Brook - Ashby
- Holy Family Academy – Gardner
- Mountview Middle School – Holden
- Narragansett Middle – Phillipston and Templeton
- Overlook Middle School – Ashburnham and Westminster
- Ralph C. Mahar - Petersham
- Thomas Prince Middle School – Princeton

Career Awareness Night was held on the evening of October 24th to showcase vocational programs offered by Monty Tech.

Fall VIP Session # 1 was held on October 20th - November 10th.

Information: C. Enrollment/Withdrawal/New Entry Report/Waitlist - In the packet for perusal

4. Personnel

Information: A. Retirement

Elba Guzman, Business Technology Instructor, will retire in June of 2023, after 18 years.

Information: B. Resignation

Julia Blazar, Community Outreach Specialist, has resigned after 1 year.

Information: C. Appointment

Samantha McGuane, Fitchburg, Data Analysis/Accountability Coordinator, \$105,000.00.

5. Reports by Subcommittees

Action, Information: A. Policy

MOVE THAT THE DISTRICT COMMITTEE APPROVE FOR A SECOND READING, KCD PUBLIC GIFTS TO THE SCHOOLS POLICY, AS PRESENTED.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Information: B. Policy 2

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE MRVTSD STUDENT ACTIVITY ACCOUNT, OPERATIONS MANUAL, JJE-E, TO BE ADDED AS AN EXHIBIT TO POLICY JJE.

Motion by Diane Swenson, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Information: C. Policy 3

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE MRVTSD FEDERAL AND STATE GRANT MANUAL TO BE INCLUDED IN THE POLICY DA-E (FISCAL MANAGEMENT GOALS) AS AN ATTACHED EXHIBIT.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Information: D. Capital Improvements

None

Information: E. Workforce

None

Information: F. Student Advisory

None

Information: G. Scholarship (Ad hoc)

None

Action, Information: H. Financial Planning - FY23 Final Budget

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE RECOMMENDATION OF THE FINANCIAL PLANNING COMMITTEE TO APPROVE THE FINAL FY 23 BUDGET AS FOLLOWS: TOTAL BUDGET - \$30,796,896 LESS REVENUES - \$19,444,478 WITH TOTAL ASSESSMENTS OF \$11,352,418

Motion by Eric Olson, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Discussion: I. Treasurer position

MOVE THAT THE DISTRICT COMMITTEE APPROVE THE UNANIMOUS RECOMMENDATION FROM THE FINANCIAL PLANNING SUBCOMMITTEE TO APPOINT JEFFREY GALLANT OF GARDNER AS DISTRICT TREASURER FOR THE 2022-2023 YEAR WITH A SALARY OF \$15,000 ANNUALLY.

Motion by Eric Olson, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

6. Financial

Information: A. Financial Statements

Action, Discussion: B. Medical and Dental Rates - 2022-2023

MOVE THE DISTRICT COMMITTEE ACCEPT THE PROPOSED MEDICAL AND DENTAL RATES FOR 2022-2023 PLAN YEAR AS PRESENTED

Motion by Eric Olson, second by James Boone.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Abstain: Diane Swenson

Action, Discussion: C. Acceptance of Donation - Vet Tech Program

MOVE THE DISTRICT COMMITTEE ACCEPT THE DONATION FROM HELEN AND ED LEPKOWSKI IN THE AMOUNT OF \$500 TO BENEFIT THE VETERINARY SCIENCE PROGRAM

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Discussion: D. Acceptance of Donation - HVAC & Property Maintenance

MOVE THE DISTRICT COMMITTEE ACCEPT A DONATION OF MISC FITTINGS FROM GABRIEL JOSEPHS TO BENEFIT HVAC & PROPERTY MAINTENANCE WITH A VALUE OF \$225.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Action, Discussion: E. Acceptance of Donation - Masonry

MOVE THE DISTRICT COMMITTEE ACCEPT A DONATION OF 3 PALLETS OF PAVERS, ASSORTED STONE AND GRANITE FROM THE STONE YARD, LITTLEON, MA FOR THE MASONRY PROGRAM WITH A VALUE OF \$2000.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Information: F. Student Activity Accounts Balance Report

Action, Discussion: G. Surplus Equipment

MOVE THE DISTRICT COMMITTEE CONSIDER THE ATTACHED LIST OF ITEMS SURPLUS EQUIPMENT TO BE AUCTIONED.

Motion by Diane Swenson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

7. Communications

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

Action, Information: C. School Committee Information or Proposals

MOVE THAT THE DISTRICT COMMITTEE APPROVES UP TO \$3000 FOR DIANE SWENSON TO ATTEND AND PARTICIPATE IN THE NATIONAL SKILLSUSA COMPETITION IN ATLANTA, GA IN JUNE 2023.

Motion by Eric Olson, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Abstain: Diane Swenson

Information: D. School Committee Comments

Information: E. Correspondence/Reports

8. Other Items Not Reasonably Anticipated by the Chair Forty-Eight Hours Before the Meeting

9. Closing Items

Action, Information: A. Adjournment

MOVE TO ADJOURN

Motion by Peter Capone, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Diane Swenson, Eric Commodore, Eric Olson, James Boone, Jessica Schanz, John Columbus, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ronald Tourigny, Ross Barber, Tamarah Estes, William Brassard

Meeting adjourned at 8:37 PM